

**MINUTES OF THE BOARD OF DIRECTORS OF CRESTLINE
VILLAGE WATER DISTRICT**

July 15, 2025

CALL TO ORDER AND FLAG SALUTE: President Steven Farrell called the Regular Meeting of the Board of Directors of Crestline Village Water District to order at 3:03 pm, on Tuesday, July 15, 2025.

ROLL CALL: Present were President Steven Farrell, Vice President William Barrera, Directors Ken Stone, and Leslie Brister.

Staff members present were Operations Manager David Sale, General Manager Thomas Weddle, Office Manager Josselyn Quine and District Counsel Ronald Van Blarcom.

Public in Attendance: Brad Welebir with Rogers, Anderson, Malody & Scott, LLP.

MINUTES OF PREVIOUS MEETINGS:

The Board reviewed the minutes of the June 2025 Regular Board Meeting. After general discussion and on a motion by Director Brister, and seconded by Director Barrera, the minutes for the June 17, 2025, meeting were approved with the following vote:

AYES: Directors Barrera, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

CASH DISBURSEMENTS:

There was general discussion about the cash disbursements. Director Brister inquired about the two payments going to All the Above and Jace Varghese. All the Above, payment for \$3,900.00, was for the removal of a dead tree hanging over the Brookside Tank road. The check made out to Jace Varghese, \$1,245.04, was a refund of deposit made for a hydrant meter. On a motion by Director Stone, and seconded by Director Brister, the cash disbursements for June 2025 were approved with the following vote:

AYES: Directors Barrera, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

MONTHLY FINANCIALS:

The Board reviewed and discussed the monthly financials for June 2025.

PUBLIC COMMENTS:

None.

REGULAR SESSION:

PRESENTATION OF THE AUDIT REPORT FOR FISCAL YEAR 2023-24:

The District's Auditor Brad Welebir of Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants (RAMS), presented the audit report for the fiscal year ending April 30, 2024. The audit report shows the opinion that the financial statements present fairly, in all material respects, the financial position and cash flow of the District.

Auditor Brad Welebir explained the purpose of the annual audit and the role of the auditor with both the Board and the District staff.

There was general discussion regarding the audit. On a motion by Director Stone and a second by Director Brister, the Board adopted the Audit Report as presented with the following roll call vote:

AYES: Directors Barrera, Stone, Brister and Farrell.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: None.

CONSIDER THE ADDITION OF DocAccess TO THE DISTRICT WEBSITE:

Office manager Quine informed the Board that there was a new ADA requirement for documents on the District website. This would allow those with visual impairment to access the information on the website. There are a few tiers of cost vs document count. 20,000 documents are \$800 per month, and 10,000 documents are \$400 per month. On a motion by Director Stone, and a second by Director Brister, with the selection of the tier cost of \$400 a month, the Board approved using Streamline to provide the translator with the following roll call vote:

AYES: Directors Barrera, Brister and Farrell.

NOES: None.

ABSENT: Director Hubbell.

ABSTAINED: Stone.

MANAGER'S REPORT.

Field Maintenance: Field Manager Sale reported that the District is nearing completion on weed abatement and that next year will be looking at hiring "All the Above" to do the weed abatement and raking to free up staff.

Mr. Sale reported that Corey, at "All the Above", removed a tree that has been hanging over the Brookside Tank. The tank is on a very steep single lane road with a 12" water main in it. The tree was removed to eliminate the chance of it falling and causing the main to break.

The District has started doing it's our own maintenance on the backhoe. It was previously done by RDO but we were able to get filters and fluids for a complete service. It has now been added to our yearly maintenance schedule.

Mr. Sale reported that Staff had gone through all the horizontal wells that had been throttled for winter. Several of them would not open all the way, and yet the pump was still able to handle the flow. Old Mill Springs was the exception to this. It was determined that the pump

at Old Mill Springs was not large enough to keep up so a replacement pump has been ordered to replace the current one at Old Mill Springs.

District Rates Feasibility Study: Manager Weddle informed the Board that Webb Engineering is still evaluating the District needs financially moving forward.

Office Maintenance: The District will be getting the parking lot sealed in the first week of September.

Office Computers: Mr. Weddle stated that all the computers that needed to be replaced have been replaced and are now running Windows 11. There is one Windows 10 computer remaining but it is new enough to receive a Windows upgrade verses a complete replacement.

IT Support: It was stated that the District is currently talking to two IT support contracting alternatives to Computer Options. In this process there will be a system analysis to expose vulnerabilities and help us determine what service will best suit the District.

Mountain Dark Sky Ordinance: Staff Included in the packet Ordinance 4419 outlining the restrictions for lighting on the mountain. This is in reference to the conversation held at the last Board Meeting for additional lighting at the office.

DIRECTORS' REPORTS:

1. Director's Reports: None
2. Requests for Future Agenda Items: None.
3. Staff Items: None.

As there was no further business to discuss, the meeting was adjourned at 5:18 pm. The next meeting date is August 19, 2025. This meeting will be held in person at the District office at 3pm.