



## *Memo*

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To: Board of Directors  
From: Tom Weddle, General Manager  
Date: 8/19/25  
Subject: Manager's Reports

### **Field Manager**

Valley View Park AMI update. I have been working with Mike from Ferguson and Russell from Neptune to get their AMI system done. Currently we have run into no cell signal for the gateway at the tank to collect the meter reads. We have investigated Starlink but have no power there. Down the road a bit, there is another tank that is not in use with a small shack on the property. This has power and a little cell signal but is 150' lower in elevation than the playground tank where the highest meter in their system is. I have them doing a study right now to see if the gateway will cover their entire area from the tank down the road.

Three new taps were installed during July. One of them being a 2" that replaced Sanitations 1" service to facilitate a larger plant operation that they have upgraded.

Valve maintenance has been completed.

We recently replaced Sim cards on our DCU's to get a better price through Verizon. We started out with five and stopped, realizing that they were not online anymore. It took us about two weeks dealing with Verizon, Aclara and Computer Options to figure out what was going on. In the end it was Aclara's servers not allowing our new SIM cars to come through. We have fixed the problem and installed the remaining SIM cards.

Old Mill Springs pump arrived. It performed exactly as we had wanted it to according to the pump curve chart. It is pumping at 50 GMP. We were able to open the throttled valve all the way. In addition, well tested out some previously dried up wells and they had flow, but only a few gallons per minute. So, we tested them for bacteria, came back negative and we were able to place those back into the OMS manifold.

### **Office Manager**

**Electronically Filing Docs:** We continue working on this whenever there is down time. We have been able to go through all customer accounts and have cleared out almost three filing cabinets so far. Reorganizing saved documents for easy accessibility.

**CSDA Conference:** I will be attending this conference August 25-28<sup>th</sup>. I have selected several Breakout Sessions to go to so far including but not limited to Game Plan for

Success, Innovating Wildfire Prevention: Strategies, Funding, and Tools for Special Districts, HR Best Practices, Managing Conflict and Public Protests when Increasing Rates, and Cybersecurity and IT Strategy for Special District Leaders. I will report on this conference next month.

**District CPA:** Misty Cheng with MC Cheng & Associated reached out to inform the District about the recent health issues that Jim Raia has been going through. She provided us with three different CPAs from her firm that we could use for end-of-year audit purposes. All three candidates charge at the same rate as Jim is currently. Jim will still assist with bank recs but is unable to do more. Of the three candidates, we have selected Thad Coffing. He and I will work closely together gathering audit materials requested by RAMS.

### **General Manager**

**District Grants:** A follow-up to the grant for the meter upgrades. The District has been approved for \$1 million for the meter replacement project. This is half of what we expect the project to cost. Currently this amount is in the budget for approval. We are looking to continue working with Kiley & Associates to seek State funding to finance the remainder of this project. Kiley & Associates work with local governments, special districts, and other public agencies to help identify federal funding opportunities and secure critical resources. Their team includes former congressional staff, attorneys, and policy experts with experience in federal grant programs, public safety legislation, and agency operations.

It is staff recommendation to hire Kiley & Associates for annual assistance with federal and grant support.

**Office IT Support:** After some frustration with our current IT support company, and after vetting two other companies, The District has decided to transition to Circle for its IT services moving forward. Not only will this be saving the District money, but we also believe that the services offered will exceed Computer Options in both services offered and customer service. During this process, we had a thorough assessment of our current system to expose vulnerabilities and areas that can benefit from changes.

**Investments:** Current legislation allows districts with non-pulled funds to invest up to 50% of their assets until January 1, 2031 (At which time it reverts to 30%). We currently have funds in LAIF that are pulled with other agencies which makes our maximum limitation 30%.

**Cyber Liability:** Our current cyber liability through JPIA covers network security & privacy, liability, and cyber extortion with a \$5M aggregate limit. The cost of this coverage is \$2,003 annually.